bxp Boston Properties

Tenant Services Website: http://www.bptenantservices.com
Additional Tenant Forms/Information: www.ectenants.com
Embarcadero Center Website: www.embarcaderocenter.com

Permanent Vendor Access List

Date: ___/___/_____

Company Name: _____ **Master Tenant** (if applicable)**:** _____

Building: _____ **Suite:** _____ **Main Business Line:** _____

Until further notice, the following vendors listed are authorized to access our space as indicated below. Any changes to this listing must be resubmitted in its entirety to Property Management and all other forms will be void.

No individual names should be submitted on this list. For individual guests/visitors, please submit names using the Visitor Security section on www.bptenantservices.com.

Example:

Vendor Name:	Days of the Week:	Times:
FedEx	*M-F*	*5AM – 6PM*

Please submit a complete new form to the Property Management Office by e-mail at ecpm@bostonproperties.com when changes occur to listings. All previous forms will be void.